

ENGLISH SPEAKING PRACTICE

Improve Your Speaking Skills Quickly

Yogesh Vermani

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English Speaking Practice

Improve Your English Speaking Skills Quickly.

Yogesh Kumar

READERS SPEAK

This book is perfect for beginners and professionals

Deepak Goyal

The learning concept shared through this book is phenomenal and quick to understand. I am looking forward to seeing more innovations from the author's house.

Saurabh Upadhyay, Corporate Trainer

The complexity of the English language is demystified in simple language. It has incredible stuff for beginners, not like a monotonous grammar book. It explains things to keep up the interest factor.
Highly recommended

Aarti Verma

This book is full of realistic English that one needs to learn. Thank you, Amazon!

Arun Singla

I appreciate the quality and depth this book has. This book covers a wide range of day to day conversations. It is very useful for everyone who has a fear of speaking in the English language. I have never seen such a great value at a highly reasonable price. Strongly recommend it for people interested in speaking English in a short period.

CA Shiv Singhal, Director, Devalya Education Private Limited

This book is a game-changer and a useful tool for everyone. It is a smart, insightful and engrossing read. This book brought clarification to many effects of communication. Readable, compelling, far-sighted, and humane, YogeshKumar's book is a must-read. You will breeze right through it and probably want to take a second pass at it. The book really can change your day-to-day life—for the better.

Narender Verma

I was searching for a book to help me to explain a topic confidently. I often mumble while speaking due to a lack of clarity. I just bought this and flipped through a few pages.

I can say that I got a handy resource to overcome my problem.

Rahul Agrawal

Really awesome! This book is of its kind, beautifully presented with practical examples. People, who want to speak English in public or at their workplace or stop hesitation, must read it. This book is very helpful if practice regularly. Many thanks to the author & associated people for writing this self-help book.

Raushan Kumar Singh

PROLOGUE

Before you jump in to read this book, let me explain how this book will help you.

When you learn a new language, you are always in a hurry to speak it, and you want to impress your teacher, parents, and other people around you. However, you might feel disappointed when you fail to speak the language despite your sincere efforts.

You might struggle to speak English despite having a good understanding of English. Sometimes, you fail to present a topic with great clarity.

The knowledge of grammar is not enough to speak a language comfortably. You need to train your mind and tongue to speak English comfortably. This book will be a helpful resource to develop coherence.

The book provides you with different topics for speaking practice to make you speak English easily and confidently.

Additionally, you will get speaking practice assignments to observe and improve your English speaking skills every day.

While presenting a topic, you may lack vocabulary and hesitate to express yourself. I have covered the most common topics of day-to-day life in the book, which will help you find the specific language to talk about a topic.

You can develop your vocabulary by listening to talk shows, Ted Talks, interviews, speeches, debate shows etc. You can also polish your language further by observing and following great speakers around the globe.

There are seven sections in this book. I have converted every segment into a set of questions that you need to practice. You have your everyday interaction in the forms of question-answer only, such as interaction with parents, teachers, friends, boss, senior, interviewer, & other people. If you

are comfortable answering different questions in the English language, you feel confident and comfortable.

Every section has a different grammar theme, such as describing the present, describing your past, talking about social topics, describing your imagination, describing a conversation and suchlike. You will quickly improve your English speaking skills by practising various topics the book covers.

On the other hand, this pattern also helps you polish your English grammar.

Happy learning,

Yogesh Kumar

HOW TO USE THIS BOOK

You cannot improve your English speaking abilities by reading this book. It is a practice book. If you are ready to practice every chapter multiple times, you will speak excellent English soon.

Hence, you need to ensure that you complete every speaking practice assignment.

The result you will get by reading this book depends upon how you use this book. You are mistaken if you ever think that you need to cram or remember this little book.

FREE ENGLISH SPEAKING COURSE

I have created a mini English speaking course for you to explain the importance of the proper guidance to acquire spoken English abilities.

I invite you to complete the *Mini English Speaking Course* before starting the book. You can complete this course in 30 minutes. Get free access to the course here:

<https://urcareer.in/free-english-speaking-course-online/>

or

<https://www.udemy.com/course/free-english-speaking-course-demo/>

SECTION 1 : HOW TO DESCRIBE YOUR PRESENT

- **My Daily Routine**
- **How I Spend My Sunday**
- **Giving Your Introduction**
- **My Family**
- **What Your Boss Wants**
- **Things I Want to Do Before I Die**
- **How A Good Marketing Manager Works**

MY DAILY ROUTINE

Q: How do you spend your day?

In The Morning

1. My alarm clock starts beeping at 5.30 A.M.
2. I hit snooze three to four times before waking up.
3. I wake up around six o'clock every day. I freshen up, water the plants, and iron my clothes.
4. After that, I dress up for the office after taking a shower.
5. At around seven o'clock, I have breakfast with my family. I usually have a vegetable sandwich or porridge for breakfast.
6. After breakfast, I leave for the office around eight o'clock.
7. I walk to the metro station and board a metro to reach my office.

At the office

1. After fifteen minutes, I deboard the metro and walk to my office.
2. Before I begin my work, I plan my day as I do not want to put off any necessary job.
3. I turn on my computer and check emails.
4. I begin my scheduled work after replying to some important emails.

5. I generally wrap up all the critical jobs during the first half because I feel slightly sluggish after lunch.
6. I have lunch around 1:30 P.M. I never forget to reheat my lunch. After lunch, I stroll outside for ten minutes.

In the afternoon

1. I take a nap and resume my work at around two o'clock.
2. I make most of my calls and write emails after lunch only.
3. I have high tea around 4 P.M.
4. I sign off for the day by six o'clock and leave the office.

In the evening

1. I get into an auto and reach home at around seven o'clock.
2. It takes me about an hour to reach home.
3. After reaching home, I put on some casual clothes and chill out in my room.
4. After dinner, I hang out with my family for thirty minutes.
5. Before sleeping, I do essential tasks such as upskilling myself or reading a book.
6. After that, I set the alarm and head to bed around ten o'clock.

Vocabulary

Bleep (Verb): to make a short, high sound

Snooze (Noun): A button on the alarm clock

Freshen up (Verb): to Clean up

Board (Verb): to enter a ship, aircraft, train, or bus

Deboard (Verb): to leave a ship, aircraft, train, or bus

Put off (Verb): Postpone, delay

Scheduled (Adjective): planned

Wrap up (Phrasal verb): to complete something successfully

Critical jobs (Noun): important jobs

Sluggish (Adjective): slow-moving, lazy

Stroll (Verb): to wander, to walk leisurely

Resume (Verb): to start again

Sign off (Phrasal verb): to stop doing your work for a period of time

Speaking Practice Assignment 1

Step 1: Read the first segment, i.e. morning, three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

1. Worst 4. Excellent

2. Average 5. Best

3. Good

Step 7: Repeat steps 1 to 6 for the remaining three parts (Office, afternoon, and evening)

Note: Repeat steps 1 to 7 if your score is less than 3.

HOW I SPEND MY SUNDAY

Q: How do you spend your Sunday?

In the morning

1. I usually sleep in on the weekends.
2. After getting up, I freshen up and leave for a long morning walk.
3. I generally work out in the park for about half an hour.
4. At around 9.30 A.M, I have leisurely breakfast because I do not follow any schedule on weekends.
5. After breakfast, I chill out in my room.

In the afternoon

1. At around one o'clock, I watch my favourite movie. I hate watching soap operas.
2. I have lunch while watching the movie.
3. After the movie, I hang out with my friends.
4. We chat and play pranks on one another. However, we never make any derogatory comment.

In the evening

1. After reaching home, I lie down on the bed and listen to my favourite music.
2. Sometimes I play with my nephew and niece.
3. I attend a meditation camp on Sunday on and off as I always find meditation therapeutic.
4. I love trying new recipes. So, I occasionally prepare dinner on Sunday.
5. After dinner, I pick up one of my favourite books and read it for thirty minutes.
6. Afterwards, I put away the book, switch off the lights and go to bed.

Vocabulary

Sleep in (Phrasal verb): to sleep until later in the morning

Work out (Phrasal verb): to exercise

Leisurely (Adjective): done in a relaxed way

Chill out (Phrasal verb): to relax completely

Soap opera (Noun): Series of a television program

Hang out (Phrasal verb): to spend time, to interact

Prank (Noun): a practical joke or mischievous act

Derogatory (Adjective): negative, disrespectful

Therapeutic (Adjective): relaxing

On and off : occasionally, sometimes

Put away (Phrasal verb): keep something in its usual place

Turn off (Phrasal verb): switch off

Speaking Practice Assignment 2

Step 1: Read the first part, i.e. morning, three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two parts (Afternoon and evening)

Note: Repeat steps 1 to 7 if your score is less than 3.

GIVING YOUR INTRODUCTION

Q: Tell you about yourself!

My background

1. I hail from Gurugram. It is one of 22 districts of Haryana in northern India.
2. I did my schooling at DAV school, and I graduated from the University of Delhi.
3. I started my career with Wipro technologies and worked there for two years.
4. After that, I joined Orient Labs as marketing head.
5. I have been working there for the last three years.

The atmosphere of my company

1. I reach the office at nine o'clock in the morning, begin the crucial assignments and have lunch around half-past one.
2. I resume my work at around two o'clock, wrap it up by six o'clock & leave the office.

3. I enjoy working with my company as I face new challenges and learn something new every day.
4. My colleagues are very supportive. We have an excellent rapport with one another.

My hobbies and my strengths

1. My favourite pastimes are playing badminton, reading, and listening to music.
2. I am studious, result-oriented, and proactive.
3. I always strive to contribute my best.
4. I never miss deadlines since I do not want to let down my boss.

Vocabulary

Hail from (Phrasal verb): to sleep until later in the morning

Resume (Adjective): done in a relaxed way

Rapport (Phrasal verb): to exercise

Pastime (Noun) : hobby

Studious (Adjective) : one who studies a lot

Result-oriented: a person that focuses on the result instead of a process or method

Proactive (Adjective): intended to produce good results and take action before a problem arises

Strive (Verb): to try hard to do something

Let down: disappoint

Speaking Practice Assignment 3

Step 1: Read the first part, i.e. my background, three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two parts (Atmosphere and hobbies)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY FAMILY

Q: Tell me about your family!

Background

My ancestors hailed from Pakistan (Undivided India).

My birthplace is Sohna, and my family has been living there for ages.

Sohna is a small town and a municipal committee in the Gurgaon district.

My parents and siblings

My family consists of five members.

My mother is a homemaker.

My father was a wholesale trader of fruit and vegetables. My brother and I joined him after leaving secondary school.

Now, my elder brother manages the business, and I earn my livelihood from books and online courses.

My sister used to teach in a school before her marriage.

After her marriage, she and her family reside in Gurugram.

My brother-in-law and his brothers also run a business.

Our lifestyle

We are a nuclear family. We do not see our extended family frequently. However, we assemble at different occasions or festivals.

I usually spend quality time with my family on Sunday.

We sporadically dine out at new restaurants at weekends.

My brother and I go for a long evening walk together every weekend.

Vocabulary

Ancestors (Noun): forefathers

Municipal committee: local self-government set up for a small town

Nuclear (Adjective): a family consisting of two parents and their children

Sporadically (Adverb) : sometimes

Dine out (Phrasal verb): to eat dinner outside

Speaking Practice Assignment 4

Step 1: Read the first part, i.e. background, three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two parts (Parents & siblings, and lifestyle)

Note: Repeat steps 1 to 7 if your score is less than 3.

WHAT YOUR BOSS WANTS

Q: What does your boss expect from you?

What your boss expects

Being a tyro, you may not understand what your boss expects from you.

Having spent more than six years in the industry, I can share what your boss expects from you:

Your boss wants you to listen to him attentively and deliver work according to his expectations; without listening to him, you can never understand his expectations.

He wants you to become a domain expert to contribute your best to the organisation.

He expects you to complete your work on time since he also gets a timeline from his seniors and boss.

Other points (optional)

He wants you to be proactive, i.e. He does not want to instruct you or remind you to finish your job every day.

He wants you to be tech-savvy because you need cutting-edge technology to deliver world-class results and grow in your career.

Finally, he wants you to be a **good team player** and communicator to establish a good rapport with different stakeholders.

Conclusion

If you are unsure what your boss wants, asking him will clear your doubts.

Vocabulary

Tyro (Noun): trainee, beginner

Domain expert (Noun) : one who has special or advanced knowledge in a particular area or job

Proactive (Adjective): creating or controlling a situation instead of reacting to it

Tech-savvy (Adjective): proficient in the use of technology

Cutting-edge (Adjective) : modern, advanced

Speaking Practice Assignment 5

Step 1: Read the first part three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the optional content (Other points)

Note: Repeat steps 1 to 7 if your score is less than 3.

THINGS I WANT TO DO BEFORE I DIE

Q: What do you want to do before you die?

What I intend to do

Here are some main things I intend to do before I die:

I want to spend about one year in a meditation camp to start my inner journey.

I want to experience magnificent hotels and resorts to treat myself.

I want to write a couple of books on English speaking skills as God has given me the alchemy to make people speak English.

Other points (Optional)

I want to learn different languages as learning a new language always excites me.

I want to learn the nuances of stock market investing to earn more and become prosperous.

I also want to take a Jacuzzi bath every day before I die.

Vocabulary

Magnificent (Adjective): Very good or beautiful

Alchemy (Noun): A magical process of transformation or change

Nuances (Noun): Subtle difference in feature, shape, or appearance

Prosperous (Adjective) : rich and successful

Speaking Practice Assignment 6

Step 1: Read the first part three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the optional content (Other points)

Note: Repeat steps 1 to 7 if your score is less than 3.

HOW A GOOD MARKETING MANAGER WORKS

Q: How does a good marketing manager work?

Modus operandi of a good marketing manager

A good marketing manager implements the following tactics to contribute his best:

He shares his best ideas with his team members and helps them understand the psychology of customers to raise sales.

He listens to his team members carefully to understand market risk, rewards, and opportunities.

He reads marketing blogs, books and attends online training programs by experts to ramp up (Increase) his company's market share.

Other points (Optional)

He plans his day a night before to produce the best result. He is never reluctant to do tedious jobs.

He organizes training programs for his team members at regular intervals to give them the latest selling and marketing techniques.

He establishes a great rapport with clients, senior management, and other stakeholders to increase the company's goodwill.

Vocabulary

Reluctant (Adjective): not willing to do something

Tedious (Adjective) : boring

Rapport (Noun): Relationship of liking & understanding each other

Speaking Practice Assignment 7

Step 1: Read the first part three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the other points (Optional content)

Note: Repeat steps 1 to 7 if your score is less than 3.

A REQUEST

If you find this book helpful, please write a detailed review about the book on Amazon. Here is a link to review the book

[English Speaking Practice: Improve Your Speaking Skills Quickly](#)

Your review will help me understand your concerns and challenges so that I can revise the book accordingly. It will also help me know how the book is helping you improve your English speaking skills.

Your detailed review will also help other readers to make a right choice.

You can send your email to urcareer.gurgaon@gmail.com if you want to offer any suggestions.

SECTION 2: HOW TO DESCRIBE A PERSON OR A PLACE

- **My Teacher**
- **My Father**
- **My Hometown**
- **My School**
- **My Company**
- **Gurugram**
- **India**
- **Our Prime Minister**

MY TEACHER

Q: Can you tell me about your favourite teacher?

Brief introduction

Mrs Chopra is one of my favourite school teachers.

She has been teaching mathematics for ten years.

She joined our school in 2017. Earlier, she worked for many renowned (Famous) schools.

Strengths

She has a sound knowledge of her subject as she studies mathematics round the clock.

She is tactical, outspoken, and vigorous.

Weaknesses

She never accepts her mistakes readily as she thinks nobody is competent enough to detect her errors.

She does not take any queries or questions during the lecture as she has a short attention span.

She is infamous for scolding students for trivial mistakes.

What I like about her

Her teaching method is very effective as she explains every concept clearly and confidently.

She is very diligent in her job as she finds multiple solutions to a difficult question or problem.

Vocabulary

Tactical (Adjective) : ability to apply methods to achieve a particular result

Outspoken (Adjective) : expressing strong opinion directly

Vigorous (Adjective) : very energetic, full of energy

Infamous (Adjective) : famous for something bad

Trivial (Adjective) : small, not important

Speaking Practice Assignment 8

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two segments (Weaknesses and why I like her)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY FATHER

Q: Can you tell me something about your father?

Brief introduction

My father lives in my home town, Sohna.

Before completing his graduation, he joined his father's business. After ten years, he separated from his father's business and started his venture.

He struggled to establish his business because there was tough competition in the market.

He has been running his business for forty years. He is a wholesale trader of fruit and vegetables. He lives a frugal lifestyle.

Nature and personality

He loves to travel and explore new places.

He loves to interact and socialize. During his college days, he had many friends.

He is fond of sweets and good food but not fond of cooking.

He is conscientious, witty, and tenacious.

The most important learning from him

He is an exceptional host and takes care of his guests well. I have also developed this quality by observing him.

His routine

He wakes up around five o'clock.

After freshening up, he offers his prayers and leaves for a morning walk.

After returning home, he usually has his breakfast around seven o'clock.

After that, he spends five to six hours at the shop and returns home for lunch.

He rests for two hours after lunch.

He goes for a long walk in the evening, accompanied by my mother.

He usually has dinner around nine o'clock. After watching TV, he goes to bed.

Other

He can speak and read Hindi, English, and Punjabi.

He could speak fluent English earlier. Now he is not in the habit of speaking English.

Vocabulary

Venture (Noun): a new business activity

Frugal (Adjective) : careful about spending money

Explore (Verb) : to search

Socialize (verb) : to spend time with other people and enjoy yourself

Conscientious (Adjective) : hardworking

Witty (Adjective) : using words in a clever and funny way

Tanacious (Adjective) : one who doesn't give up easily

Exceptional (Adjective) : better than usual

Host (Noun): someone who has guests

Speaking Practice Assignment 9

Step 1: Read the first, second, and third segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining three segments (Improvement, routine, and other)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY HOMETOWN

Q: Can you tell me about your hometown?

About Sohna

My hometown, Sohna, is located close to Cyber City Gurugram. It takes thirty to forty minutes to reach there from Gurugram.

One can take a bus or taxi to reach my town as there is no train network.

The main attractions

Sohna is famous for the Shiv Kund, Damdama Lake and a tourist complex. The Shiv Kund is well known for its healing properties; people take baths in hot water there to heal their skin diseases.

There are many sweet shops near the Shiv Kund, where you can eat breakfast dishes such as jalebi, samosa and kachori

The Aravali hills and dense green fields surround Sohna.

Every year a car rally is organized in Sohna. One can see many vintage cars there. People from different parts of India and abroad come here to participate in the car rally.

Job and business opportunities

Rozka Meo is the only industrial area in Sohna. There are about fifty factories.

Jobs and business opportunities in Sohna are meagre. After graduation, students move to different cities for higher education or excellent employment.

My childhood memory

I visited the Shiv Kund with my parents and friends when I was a kid. I occasionally went there to take a bath during my graduation days due to a water shortage.

Vocabulary

Healing (Noun): helping someone to recover from a disease

Dense (Adjective): thick, intense, dark

Vintage (Adjective): classic, traditional

Meagre (Adjective): limited, restricted

Speaking Practice Assignment 10

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two segments (Opportunity and memory)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY SCHOOL

Q: How did you find your school?

Location and infrastructure

I studied in a Government school in my hometown, Sohna.

It has twenty spacious rooms, two enormous playgrounds, one drawing room, one science lab, one staff room, one library, and a principal's office.

About my teachers

Most of my teachers were sincere, brilliant, and industrious.

My English and science teacher always appreciated me, while my mathematics teacher criticised me a lot.

My performance

I used to perform awfully during my school days.

I loved English and drawing the most, while I hated mathematics.

About our principle

Our principal was very strict. Whenever he took rounds, students maintained silence as all the students were afraid of him.

What I did not like about my school

Our school never arranged any debate competition. Hence, students did not get many opportunities to improve their communication skills.

We hardly had any period of games and sports.

Atmosphere

The seating arrangement and learning atmosphere were good.

Guest faculty used to visit our school now and then.

Students used to play football and cricket in the playground before and after school hours.

Vocabulary

Enormous (Adjective) : extremely large

Sincere (Adjective) : honest

Brilliant (Adjective) : intelligent

Industrious (Adjective) : hardworking

Awfully (Adverb): very badly

Communication (Adjective): the exchange of information by writing or speaking

Speaking Practice Assignment 11

Step 1: Read the first, second, and third segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining three segments (Principal, why I did not like my school and atmosphere)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY COMPANY

Q: How do you find your company?

Brief introduction

My company, ABC Ltd., is located in Manesar, Gurugram.

It deals in telecommunication products and services.

It operates in India, China, and Europe.

My role and reporting

I work there as finance manager and report to the chief financial officer, Mr Sharma.

My job responsibilities include finalizing books, preparing MIS, budget, and taking care of statutory compliances.

I come across a new challenge every week and face it fiercely.

What I like about my company

My company is an employee-friendly company. It provides employees with many amenities, such as meals, insurance, pick-and-drop, gym, and sports club.

It organizes many personal and technical development training programs at regular intervals as it never uses obsolete software or technology.

Everybody maintains a work-life balance in the company. It also offers flexible working hours.

What I do not like about the company

All employees cannot meet the company's top brass to discuss any significant concern.

Other initiatives

The company imparts education to poor people as a part of corporate social responsibility.

ABC Ltd. is committed to maintaining excellence in its services and products.

Vocabulary

Fiercely (Adverb): powerfully, aggressively

Amenities (Noun): facilities

Organize (Verb): arrange

Top brass (Noun): the highest-ranking officials in a company

Significant (Adjective) : important

Concern: worry, fear, apprehension

Impart (Verb): give, pass on

Committed (Adjective) : dedicated

Excellence (Noun): superiority

Obsolete (Adjective) : out of date, no longer used

Speaking Practice Assignment 12

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

0.

Step 6: Rate your video on a scale of 1 to 5

1. Worst 4. Excellent

2. Average 5. Best

3. Good

Step 7: Repeat steps 1 to 6 for the remaining three segments (What I like, do not like and other initiatives)

Note: Repeat steps 1 to 7 if your score is less than 3.

GURUGRAM

Q: What do you know about Gurugram?

Introduction

Gurugram is also known as Cyber City.

Gurugram is connected with Delhi by train, metro, and road.

Gurugram is famous for its malls, Sheetla Mata temple, and skyscrapers.

What I like about Gurugram

Many Indian and multinational companies operate from Gurugram.

Good educational, medical facilities, and restaurants are easily accessible in Gurugram.

Many people from different parts of India come here to seek out jobs and business opportunities.

What I do not like about Gurgaon

Due to the appaling condition of roads, waterlogging and traffic jams are widespread.

The cost of living in Gurugram is very high.

The cost of residential and commercial properties is mounting here.

Public transport is not frequently available for some parts of Gurugram, so commuting becomes tricky and costly.

Vocabulary

Cyber: related to computers,

Skyscraper (Noun): tall building

Dearth (Noun): shortage

Seek out (Phrasal verb): to look for something

Appaling (Adjective) : very bad

Widespread (Adjective): common, general

Mount (Verb): to gradually increase or rise

Tricky (Adjective): complex, risky

Speaking Practice Assignment 13

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third segment (What I do not like)

Note: Repeat steps 1 to 7 if your score is less than 3.

INDIA

Q: Can you tell me something about your country?

A brief intro

India is a democratic country. It is the seventh-largest country in the world.

It is also the second-largest populous country after China.

Livelihood, states, and official language

More than 70% of its rural population depends upon agriculture. It is also the second-largest producer of fruit and vegetable.

There are twenty-nine states in India, and Delhi is the capital of India.

Hindi is one of the official languages in India.

Places to visit in India

The Taj Mahal, the Qutab Minar and the Red Fort are some of the main tourist attractions.

Kashmir is known as a paradise on earth.

There are historic buildings, tombs, churches, temples, places of art, and architecture.

History of India

The British ruled over India for many years, and India attained freedom in 1947.

India was known as "the golden sparrow" before the British intruded on India.

India used to be a prosperous country in ancient times.

Vocabulary

Democratic (Adjective): self-ruled, independent

Populous (Adjective): having a large population

Paradise (Noun): Heaven

Intrude (Verb): Enter by force, invade, encroach

Prosperous (Adjective): Wealthy, Rich

Ancient (Adjective) : of or from a long time ago

Speaking Practice Assignment 14

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining third and fourth segments
(Places to visit and history)

Note: Repeat steps 1 to 7 if your score is less than 3.

OUR PRIME MINISTER

Q: Can you tell me something about your prime minister?

Introduction

Narendra Modi hails from Vadnagar, Gujarat. He was born on the 17th of September, 1950.

He takes his mother's blessing on his birthday every year.

His lifestyle

He gets up at about five o'clock every morning and does yoga and meditation.

He usually wears kurta pyjama; however, he wears suits on special occasions.

He loves vegetarian Gujarati food, and he loves cooking. He also loves spending time with children.

What I like the most about him

He is very particular about keeping his surroundings clean. He recently launched Clean India Mission. His team is working relentlessly to clean up the Ganga.

He believes in teamwork. He wants to maintain cordial relationships with India's neighbouring countries and political parties.

He is an exemplary orator. Large crowds gather wherever he speaks.

His work style

He is a good decision-maker and workaholic. He does not fickle once he decides to do something.

He is Internet-savvy and active on social media. Also, he interacts with people through email and Facebook

Conclusion

Many people consider him dominant, but everybody loves him for his action-oriented approach.

Vocabulary

Relentlessly (Adverb): continuously

Cordial (Adjective): friendly, cheerful

Orator (Noun): speaker

Exemplary (Adjective): perfect, excellent

Workaholic (Noun): A person who works most of the time

Fickle (Verb): Likely to change your opinion without a good reason

Internet-savvy: having good knowledge of computer

Dominant (Adjective): commanding, controlling

Speaking Practice Assignment 15

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining three segments (What I like, work style, and conclusion)

Note: Repeat steps 1 to 7 if your score is less than 3.

SECTION 3: HOW TO DESCRIBE YOUR PAST

- **How I Spent My Yesterday**
- **My Struggle to Learn English**
- **My First Interview**
- **How I Spent My Summer Vacation**
- **My Previous Company**
- **My Experience with a Proofreader**
- **A Trip to Goa**
- **Uncle's Invitation for Dinner**
- **My College Days**
- **An Incident in the Classroom**
- **My Childhood**

HOW I SPENT MY YESTERDAY

Q: How did you spend yesterday?

In the morning

I woke up at around five o'clock.

I saw it was pitch-black outside, so I slept again.

I left my bed at around six o'clock again.

I freshened up and went for a morning walk.

After returning, I completed my household chores, had breakfast, and dressed my children.

After breakfast, I dressed up and left for the office.

In the office

I walked to the office and reached there around 9 A.M. At the outset, I planned my work and began working according to priority.

I had lunch around 1:30 P.M. After lunch, I resumed my work, and by the time I wrapped it up, it was six o'clock.

After leaving the office

I got home around 7 P.M. Then, I rested for a while and devoured some snacks as I was hungry.

After having snacks, I went to the market to buy some groceries.

I bought groceries and made a fleeting visit to my uncle's home.

After that, I called my friends, and we chatted together for thirty minutes.

After chatting, I helped my wife prepare dinner.

I had dinner with my family. I studied for thirty minutes and went to bed.

Vocabulary

Pitch-dark (Adjective): extremely dark

Freshen up (Phrasal verb): to clean up

Chore (Noun): task, job, duty

Dress up (Phrasal verb): to wear dress or cloth

At the outset: at first, initially

Resume (Verb): to restart, to start again

Wrap up: to finish, to complete something successfully

Got Home: Reached home

Devour (Verb): to eat something quickly

Fleeting (Adjective) : quick or short

Speaking Practice Assignment 16

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the last segment (After leaving the office)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY STRUGGLE TO LEARN ENGLISH

Q: Did you face any struggle in learning English?

My struggle to learn English

I wanted to learn English while pursuing CA.

I joined an institute in Patel Nagar to accomplish this goal; my English teacher was strict, but she did not possess the subject knowledge.

She used to scare us by saying, "If I use advanced English vocabulary, you will not be able to understand me."

One day I dared to say, "You can use the advanced English vocabulary; we are not afraid of it."

After that incident, I realized that she did not have impressive vocabulary.

She did not cover anything beyond the tenses. She used to teach from a book that she bought from a footpath vendor.

She never talked about the importance of good communication skills, and she always focused on the tenses.

After spending fifteen days without significant improvement, my friend and I decided to leave the institute.

What I did after that

After that, we joined a famous institute. However, we left it within two days because it was not significantly different from the first institute.

We went to another institute, and one lady assessed us. She was blunt and straightforward. She said, "More than teaching, you need listening and speaking practice."

How I accomplished my goal

After this incident, I started listening to English conversations very carefully and improved my language understanding.

My next focus was speaking. I practised speaking almost three to four hours a day and started speaking excellent English within two months.

Vocabulary

Accomplish (Verb): to achieve, to complete

Possess (Verb): to have or to own something

Advanced (Adjective): Modern and recently developed

Assess (Verb): to judge or decide the quality or importance of something

Blunt (Adjective) : saying what you think without trying to be polite

Straightforward (Adjective) : honest

Speaking Practice Assignment 17

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the last two segments (What I did after that and how I accomplished my goal)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY FIRST INTERVIEW

Q: Can you describe your first interview?

Before the interview

I cannot forget my first ever interview in Rajender Nagar, Delhi.

After completing my CA, I was thrilled to get my first interview call.

I was neither serious about my interview nor tried to learn anything, such as dressing, answering questions, writing a resume, etc.

I did not prepare anything assuming that nobody expected much from a fresher.

I was neither prepared for any technical answer nor personality assessment. I sat in a jam-packed room and waited for my turn to meet the interviewer.

During the interview

For the first time in my life, I appeared before a team of interviewers, shivering and unprepared.

One of the interviewers asked me, "Why do you want to join us."

I did not have an answer. I could not say a single sentence in response to the question.

Then he asked me, "Can you tell me about yourself."

I was mum because I did not have an answer.

Eventually, my interviewer signalled me to go outside by saying, "You do not have good communication skills, and you are not expressive."

What I did after that

This incident jolted me, and I did not face any interviews for a couple of months.

Instead, I prepared systematically for the next two months. After that, I faced three interviews in three different companies, and surprisingly, these three companies selected me.

I was pleased with my achievement.

Vocabulary

Thrilled (Adjective): extremely happy about something

Jam-packed (Adjective) : crowded

Shivering (Adjective): shaking as a result of being cold or frightened

Mum (Adjective): silent, quiet, tight-lipped

Eventually (Adverb): finally, ultimately

Jolt (Verb): to shock, to push

Pleased (Adjective): satisfied, content

Speaking Practice Assignment 18

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the second and third segments (During the interview and after that)

Note: Repeat steps 1 to 7 if your score is less than 3.

HOW I SPENT MY SUMMER VACATION

Q: How did you spend your Summer Vacation?

The beginning

Every child waits for the summer vacation, so do I.

My summer vacation was announced on the 1st of May and started on the 22nd of May.

My wish list

I was extremely delighted to plan for the vacation. I started making many plans such as visiting a hill station, staying at my uncle's place, spending time with my friends, sleeping all day, and so on.

I was oblivious to my homework, which I had to complete. My parents used to remind me about my homework until I finished it.

I wanted to visit my uncle's home as soon as my vacation started, but my father said, "You cannot even sleep unless you complete your holiday homework."

What I did during the vacation

I completed my homework promptly during the first ten days and discussed my wish list with my parents.

After completing my homework, my family and I went to my maternal uncle's place.

I enjoyed my stay there. I used to do things I had always craved for, such as sleeping round the clock, watching movies, playing carom for two to four hours, sitting idle in the park, sleeping late at night, etc.

I also visited Chandigarh during my summer vacation as it is one of the most beautiful cities in Haryana. I stayed there for ten days.

The ending

After that, we returned to our hometown, and I spent the last ten days of my summer vacation with my friends.

My summer vacation ended on the 30th of June, and my school resumed.

Vocabulary

Extremely (Adverb) : very

Oblivious (Adjective) : not aware of something

Promptly (Adverb) : quickly or without delay

Speaking Practice Assignment 19

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third and fourth segments (What I did and the ending)

Note: Repeat steps 1 to 7 if your score is less than 3.

MY PREVIOUS COMPANY

Q: How did you find your previous company?

Introduction

My previous company was ABC India Private Limited.

I worked there for about two years. I did not want to leave the company, but I planned to start my business.

My boss was supportive, proactive, and rational.

My profile and reporting

I reported to the managing director and the director of finance.

I was taking care of the complete gamut of the finance and account department. I had five associates in the company.

The company offered flexible working hours, and I felt liberty in doing my job.

My learning

Before joining the company, I had neither interacted with the government department nor the top brass of any company. This company offered me many opportunities for personal and professional growth.

I did a lot of research on Excel, Income Tax, Sales Tax, and other professional areas. Earlier, I had rudimentary knowledge of my job profile.

My achievements

For the first time in my life, I had a chance to make a cash flow statement and MIS. The company's top brass appreciated the MIS format, which I devised independently.

I had many arguments with different department heads, which I dealt with successfully.

I successfully dealt with stiff deadlines and truculent colleagues.

Conclusion

I had a wonderful experience there because I faced many challenges.

Today, I can proudly say that the company made me a better professional and human being.

Vocabulary

Gamut (Noun): range, scope, array

Top brass (Noun): top management

Interact (Verb): to communicate

Rudimentary (Adjective) : basic

Devise (Verb): to plan, to invent

Stiff (Adjective): complex, complicated, rigid

Truculent (Adjective): unpleasant and likely to argue a lot

Speaking Practice Assignment 20

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining three segments (Learning, achievement, and conclusion).

Note: Repeat steps 1 to 7 if your score is less than 3.

MY EXPERIENCE WITH A PROOFREADER

Q: How was your first experience with a proofreader?

Introduction

Upon completing my first book *Learn English Through Hindi-English Translations*, I searched for a proofreader to detect spelling, grammar, and other overlooked mistakes.

I approached a few renowned proofreaders through the Internet but could not afford their price.

Meeting the proofreader

My partner, Shiv, introduced me to a proofreader, Mr Gani. I was a little sceptical about him during our first meeting, but he bragged about his skills fiercely to impress me. I did not realize that he was greedy and conceited.

After a thirty-minute discussion, I gave him the proofreading project. Considering my budget, I did not have many options.

Two days later, I handed over my book to him. I also gave him a fifty per cent advance.

After one month

One month passed. I asked Mr Gani to show me some proofreading samples; however, he was reluctant. He invited me to his place on continuous request and showed me a few pages. I noticed that he had found some glaring mistakes in the book.

I made the balance payment to him. After two months, he handed over the complete book to me. I was pleased to receive an expert's feedback on my book.

Once I got the book

I asked my assistant to change the original work as per the proofread copy.

My assistant found many unnoticed mistakes in the proofread copy, and he asked me to review the same errors.

When I went through the proofread work, I found that about eighty per cent of the mistakes were unnoticed. I felt cheated.

The ending

I called the proofreader to discuss the mistakes. He said, "I am going to the US for two weeks, and I cannot meet you."

He never attended my call after that, and I was back to square one.

My assistant and I started proofreading again to correct unnoticed mistakes. We did four rounds of proofreading and fixed the significant errors in three months.

Vocabulary

Detect (Verb): to notice something

Renowned (Adjective): Famous

Sceptical (Adjective): doubtful, cynical, dubious

Brag (Verb): to talk big, to sing your praises, to show off

Fiercely (Adverb): powerfully, forcefully, intensely

Greedy (Adjective) : wanting a lot more money or food than you need

Conceited (Adjective) : too proud of yourself and your abilities

Reluctant (Adjective): hesitant, unwilling

Glaring (Adjective): prominent, noticeable

Back to square one: be at the same point where you started a task without any progress

Speaking Practice Assignment 21

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining three segments (After one month, once I got the book and the ending)

Note: Repeat steps 1 to 7 if your score is less than 3.

A TRIP TO GOA

Q: Tell me about something about your first trip to Goa!

Introduction

Goa used to excite me a lot in my childhood because I experienced Goa either in my dreams or in movies.

I constantly desired to visit Goa but could not afford the airfare and other expenses. I was also excited about travelling by Kingfisher airlines.

The trip

Once I got my second job, I planned to visit Goa. I took a ten-day break before joining the company.

My friend Neeraj and I boarded a train. It took us thirty-six hours to reach Goa, and it was my first long journey by train.

Neeraj is amiable, and he gets along with people quickly. He interacted with many people during the journey.

After reaching Goa

We stayed in a small hotel and booked north Goa and south Goa tours. We visited many beautiful beaches, churches and took lots of snaps.

On the third day, Neeraj got a call from his company, and he had to return to Gurugram. Once Neeraj left, I spent six to eight hours at the seashore.

I enjoyed the serenity of sea waves and enjoyed spending time alone.

The return journey

On the seventh day, I booked the Kingfisher airline to reach Delhi. I was thrilled to fly by the airline, and my experience with Kingfisher was up to my expectation.

It was an outstanding experience.

Vocabulary

Board (Verb): to get into a ship, plane, or vehicle

Amiable (Adjective): friendly, cordial

Get along (Verb): have a close relationship

Serenity (Noun): calmness, peacefulness, stillness

Outstanding (Adjective) : much better than usuals

Speaking Practice Assignment 22

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two segments (After reaching Goa and the return journey).

Note: Repeat steps 1 to 7 if your score is less than 3.

UNCLE'S INVITATION FOR DINNER

Q: Can you tell me about an incident you cannot forget?

Introduction

When I was pursuing CA, my landlord invited my roommate and me for dinner.

We were supposed to have dinner at 8:30, so we did not have evening snacks.

In the evening

It happened to be Diwali eve, so all shops were closed by 8:30.

Around nine o'clock, we came downstairs; uncle and aunty were chatting with each other.

Considering that it was Diwali eve, we assumed dinner would be a little late.

We came downstairs around ten o'clock and found them still busy chatting. We felt famished and enraged.

What we did

We got the message and went to the market to have dinner, but all the shops were already closed.

Around eleven o'clock, we reached home and found aunty shouting at uncle, saying, "Why did not you ask me before inviting them?"

We slept around midnight with an empty stomach.

My friend and I cursed the landlord and our misfortune because we had our CA final exam the next day.

The turning point

Around two o'clock, uncle knocked at our door and called us downstairs for dinner.

Uncle prepared the dinner himself. He prepared puri, peas & cottage cheese, mixed vegetables, and raita. Everything was so delicious that I cannot describe it in words.

It was a horrendous incident that I cannot forget in my life.

Vocabulary

Happen to (Verb): to do or be by chance

Eve (Noun): evening

Femished (Adjective) : very hungry

Enraged (Adjective) : very angry

Curse (Verb): condemn, slam, criticize

Misfortune (Noun): bad luck, hard luck

Delicious (Adjective): tasty, yummy, mouth-watering

Horrendous (Adjective) : extremely bad or unpleasant

Speaking Practice Assignment 23

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two segments (What we did and the turning point).

Note: Repeat steps 1 to 7 if your score is less than 3.

MY COLLEGE DAYS

Q: How did you find your college life?

How I joined college

I joined my father's business after matriculation and never anticipated studying further.

My friend Neeraj induced me to join a college by saying, "We never had a chance to study in coed; moreover, you can easily manage your shop while pursuing graduation."

He finally convinced me to join the college. He filled my forms to complete intermediate from MP Board. Somehow, I finished my intermediate and entered college.

The first year

I assisted my father at his shop before and after college hours. I used to feel tremendous pressure to complete crucial jobs.

Despite the shortage of time, I used to study hard. I was so scared that I started reading books on the first day of college.

I wanted to top my college once. After primary school, I never got the first division throughout my school tenure.

The second year of graduation

The first year of college got over. Surprisingly, when the result was declared, I had topped my college. My dream was getting the first division, and I could never believe this achievement.

However, I wanted to get rid of the hectic routine. Finally, I decided to leave college. My friend Neeraj tried to convince me, but all in vain.

I stopped going to college and joined my father's business full time.

The support from my teachers

My lecturers came to see my father and convinced him to allow me study further.

They even allowed me to skip one or two lectures if I could not reach college on time.

After this incident, I never reached college on time, but I started managing business and studying simultaneously.

I topped my college once again in the final year, and I decided to join CA.

Vocabulary

Induce (Verb): to produce, to encourage

Coed (Adjective): related to an education system where men and women study together in an institution or school

Pursue (Verb): to do something over a long period

Convince Verb): to influence, to satisfy

Tremendous (Adjective) : very great in amount or level

Crucial (Adjective) : most important

Vn m ,Hectic (Adjective): very busy, full of activity

Vain (Adjective): without success or fruitlessly

Speaking Practice Assignment 24

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two segments (The second year and the support from my teacher).

Note: Repeat steps 1 to 7 if your score is less than 3.

AN INCIDENT IN THE CLASSROOM

Q: Can you recall a fascinating incident?

The incident

This incident happened when I was pursuing CA. Once I was attending the income tax session.

There used to be a big crowd of about five hundred students. I was so timid that I hardly asked any questions.

Once, I dared to ask a question. As soon as I completed my question, my teacher appreciated me saying, "It is a brilliant question. This question has appeared thrice in exams, and you have a good presence of mind."

I was smiling at my fate. Even my friend, sitting beside me, was encouraged after listening to the teacher's praise.

When my friend asked a question

Hardly ten minutes passed, and he also asked one question. My teacher started scolding him by saying, "You do not have the patience to ask a question. This question is not relevant, and you are just wasting my time. You should think before asking a question."

My teacher's words scared my friend and he felt bewildered. Even I was reckless while asking my question, the teacher liked my question by chance,

and he appreciated me.

Conclusion

After this hilarious incident, I was very cautious before asking any questions

Vocabulary

Fascinating (Adjective) : extremely interesting

Timid (Adjective): shy, nervous, fearful

Dare (Verb): to challenge, to risk

Scare (Verb): to shock, to jolt

Bewildered (Adjective) : confused and uncertain

Reckless (Adjective): careless, irresponsible

Hilarious (Adjective) : very funny

Cautious (Adjective): very careful, alert

Speaking Practice Assignment 25

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the second and third segments (When my friend asked a question and conclusion).

Note: Repeat steps 1 to 7 if your score is less than 3.

MY CHILDHOOD

Q: Tell me something about your childhood!

The Beginning

I did my schooling at DAV School, Sohna.

Like any child, I was not curious about studying. However, I used to score good marks in primary school.

After my primary education, I got a stipend for three years continuously.

My typical day and personality

I spent most of my time playing marble, hide and seek, cricket, and other street games.

I used to be audacious and mischievous and beat most of my classmates during my school days. Only two of them defeated me. He was obese, but resilient.

My performance

I never scored well in mathematics, and my math teacher thrashed me every alternate day.

My English teacher used to appreciate me; although, I consistently scored average marks in English.

I was good at Sanskrit and drawing. I have no command of Sanskrit and Drawing because I never practised these after school.

My attitude

I used to be incautious. I never planned to score good marks, earn money, or learn different skills.

I used to sleep for twelve to fourteen hours on weekends. I have always loved sleeping.

Some memories

When I was in 7th standard, I visited Delhi with my cousin. Upon returning home, my father scolded me.

I started helping my father at his shop in my early childhood. I used to spend my spare time with my friend Satish. He was among my best friends.

Vocabulary

Curious (Adjective): interested, eager to know, inquisitive

Stipend (Noun) : money someone gets regularly

Audacious (Adjective): daring, bold, brave

Mischievous (Adjective) : slightly annoying and bad

Incautious (Adjective): Careless

Obese (Adjective) : very fat

Resilient (Adjective) : tough, strong

Speaking Practice Assignment 26

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining three segments (Performance, attitude, and memory).

Note: Repeat steps 1 to 7 if your score is less than 3.

SECTION 4 : HOW TO DESCRIBE A CONVERSATION

- **Conversation with My Friend**
- **Conversation with a Client**
- **Conversation with a New Colleague**
- **Conversation in a Hotel**

CONVERSATION WITH MY FRIEND

Q: Tell me about a conversation you had with your friend!

I met my friend Satish yesterday and had the following conversation with him:

My friend asked/inquired, "What have you been doing since we met last time?"

I said/replied, "I have been running my business since we met last time."

He asked/enquired, "Do you enjoy your work?"

I said/replied, "I love my work."

He asked/enquired, "Who suggested that you should start this business?"

I said/replied, "Nobody suggested that I should start this business; I have always loved export-import business, so I started it."

He asked/offered, "Would you like to have some snacks and tea?"

I said/replied, "Tea will do."

He asked/inquired, "Can we enjoy summer vacation together?"

I said/replied, "Sure, why not?"

He said, "I will see you soon."

I replied, "I will wait for you."

Speaking Practice Assignment 27

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

CONVERSATION WITH A CLIENT

Q: Tell me about a conversation you had with your client!

Let me tell you about one of the discussions I had with a client:

The client asked, "How long have you been running this institute?"

I said, "I have been running this institute for four years."

He asked, "How many participants do you take in a batch?"

I said, "We take eight to ten participants in a batch."

He asked, "How many students do you have in your institute?"

I said, "We enrol around twenty students every month."

He asked, "Do you also cater to working professionals?"

I said, "Most of our participants are either working professionals or job seekers."

He asked, "Do you provide any guarantee?"

I said, "If you feel confident from day one, continue with us, or you can leave us."

He asked, "Do you provide study material?"

I said, "Yes, we provide study material."

He asked, "How long will I take to learn English?"

I said, "It normally takes two to three months to learn English."

He asked, "When can I join your institute?"

I said, "You can join from the 1st of June."

Vocabulary

Enrol (Verb): to register, to join

Speaking Practice Assignment 28

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |

3. Good

Note: Repeat steps 1 to 6 if your score is less than 3.

CONVERSATION WITH A NEW COLLEAGUE

Q: Tell me about a conversation you had with your colleague!

Yesterday, I met a new colleague in my company and conversed with him for fifteen minutes. We had the following discussion:

He asked, "How are you doing?"

I said, "I am doing great, and how about you?"

He said, "I am also doing well."

He further enquired, "How long have you been working here?"

I replied, "I have been working for this company for ten years."

He said, "Tell me about the company's work culture."

I said, "The company gives many opportunities to prove one's talent; moreover, It has world-class trainers and seniors to guide us."

He asked, "Do you enjoy working with the company?"

I said, "I was fortunate to get a job opportunity in the company, and I am still proud of my decision."

He asked, "Do you think it is an employee-friendly company?"

I said, "The Company is employee-friendly all in all. It provides many facilities: meals, pick and drop facility, medical insurance cover for family, gym, flexible working hours, monthly picnic, and much more to boost the morale of all the employees."

He asked, "Can I take your guidance when I come across a challenge?"

I said, "I am always here to support you, and our boss is also proactive and solution-oriented."

He said, "It would be great fun to work with such a vibrant company."

I assured him, saying, "Sure, you would enjoy your tenure with the company."

Vocabulary

Converse (Verb): to speak, to chat, to communicate

Fortunate (Adjective): lucky, auspicious

All in all: in general, generally speaking

Boost (Verb): to increase, to improve

Morale (Noun): confidence, self-esteem

Come across: to face, to encounter

Vibrant (Adjective): energetic, Lively

Tenure (Noun): term, period, time

Speaking Practice Assignment 29

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

CONVERSATION IN A HOTEL

Q: Tell me about a conversation you had with a customer care representative!

I called up Hotel Country Royal last week and had the following conversation:

I said/enquired, "I need one deluxe room in Goa. Is it available?"

He asked, "Could you confirm your check-in and check-out dates?"

I said, "Our check-in date will be 25th September, and the check-out date will be 30th September."

He said, "Just two rooms are available on these dates, so I would suggest that you confirm your booking as soon as possible."

I asked, "What is the room tariff?"

He said, "The room tariff is Rs. 6000 per day, but it may increase tomorrow."

I further asked, "Does it include transfer from airport to hotel and breakfast?"

He said, "It includes one-way transfer and complimentary breakfast."

I asked, "Do you provide any other amenities in your hotel?"

He said, "You can use the swimming pool, gym, and sports centre, all free of cost."

I said, "I can confirm it today if you offer me the best possible tariff."

He said, "The final price is Rs. 5500 per night, and due to peak tourist season, we cannot reduce it further."

I asked, "How much am I supposed to pay in advance?"

He informed, "Pay fifty per cent advance and fifty per cent on the check-out."

I inquired, "What is the mode of payment?"

He said, "You can make the payment online either through credit card or debit card."

Vocabulary

Deluxe (Adjective): of higher quality, superior

Confirm (Verb): to see if something is correct, to guarantee

Tariff (Noun): price, rate, charge

Amenities (Noun): facilities, services

Mode: method, system

Speaking Practice Assignment 30

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

SECTION 5 : HOW TO DESCRIBE SOMETHING STEP BY STEP

- **How to Make Idli Salad**
- **How to Make Tea**
- **How to Make Chapatti**
- **How to Make Semolina Halva**
- **How to Make Stuffed Ladyfinger**
- **How to Make Vegetable Sandwich**
- **How to Make Vegetable Pulao**
- **How to Make Dates Burfi**
- **How to Make Chickpeas**

HOW TO MAKE IDLI SALAD

Q: How do you prepare Idli Salad?

Ingredients

Idli, tomato, boiled potato, onion, ginger, and coriander leaves.

Preparation

Prepare four Idlis in an Idli cooker and let it cool.

Meanwhile, chop an onion, a piece of ginger, and one tomato.

Also, cut one boiled potato into small pieces.

Wash the coriander leaves.

Blend everything and add black salt and black pepper to it.

Your appetizing snack is ready to eat.

You may serve it with coriander or peanut chutney.

Vocabulary

Chop (Verb): to cut something into pieces

Blend (verb): To mix or combine

Appetizing (Adjective): Appetizing food looks or smells delicious

Speaking Practice Assignment 31

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

1. Worst 4. Excellent

- 2. Average
- 3. Good
- 5. Best

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE TEA

Q: How do you prepare tea?

Ingredients

Milk, water, tea powder, sugar, green cardamom, ginger, basil leaves.

Water is always optional to make tea. I prefer Tea of a thicker consistency, so I never add water.

Preparation

First, take a pan and heat milk. When it starts boiling, add tea powder to it and let it simmer for two minutes.

Add either ginger or basil leaves or green cardamom, and let the mixture boil for another five minutes at low flame.

Tea is almost ready; strain it into a cup using a sieve.

Add sugar and stir it. Now enjoy your tea with snacks or biscuits.

Vocabulary

Thick (Adjective): not flowing freely, semi-solid

Pan (Noun): pot, saucepan, container

Simmer (Verb): to cook something below the boiling point

Strain (Verb): To filter

Sieve (Noun): Strainer

Speaking Practice Assignment 32

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

1. Worst 4. Excellent

2. Average 5. Best

3. Good

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE CHAPATTI

Q: How do you prepare Chapattis?

Ingredients

Wheat flour, water, ghee, milk, and salt.

Preparation

Stir together wheat flour, ghee, salt, and milk in a large bowl.

Adding ghee and milk are optional, but these ingredients make the chapatti soft.

Start kneading the flour pouring water according to requirement.

Once the dough is ready, leave it for twenty minutes.

Make equal size balls from the dough, roughly about the size of table tennis balls.

Put one ball on the lightly floured rolling board and roll it with a rolling pin.

Turn on the gas and put a griddle (Skillet) on the stove on medium heat.

Put the flattened dough on the griddle once the heat is adequate.

Once you see brown spots on the rear side, flip it to the other side with a spatula.

You may press the edges of the chapatti with the help of a cloth.

Once the chapatti is ready, you may apply a little ghee to it.

Now your chapatti is ready to serve.

Vocabulary

Stir : Mix

Knead (Verb): to press something

Dough (Noun): a thick mixture of flour and water

Rear (Adjective): back

Spot (Noun): mark, stain

Flip (Verb): to turn

Spatula (Noun): turner

Edge (Noun): corner, side, bank

Speaking Practice Assignment 33

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE SEMOLINA HALVA

Q: How do you prepare semolina halva?

Ingredients

Ingredients: semolina (200gms), water (800mg), ghee, sugar (150gms), pistachio, cashews, muskmelon seeds.

Preparation

Take the semolina and clean it.

Take two spoons of ghee and heat it in a wok.

Once the ghee is hot, add semolina to it and stir until the semolina turns brown.

Add water, the measurement being four times that of semolina.

Stir the mixture until ghee and semolina soak water thoroughly.

Once the mixture absorbs water, you can add sugar.

Add sugar and dry fruits according to taste, i.e., cashews, muskmelon seeds

Stir the mixture well.

Once the halva is ready, garnish it with pistachio.

You can serve it on small plates.

Speaking Practice Assignment 34

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE STUFFED LADYFINGERS

Q: How do you prepare stuffed ladyfingers?

Ingredients

Ladyfingers, salt, red spices, cumin powder, coriander powder, fenugreek, fennel seeds, sliced onion, ghee or refined oil.

Firstly, wash and dry ladyfingers thoroughly.

Then cut its top and bottom, and slit it.

Preparation

Mix red chilli powder, salt, cumin powder, coriander powder, pepper powder, fenugreek, turmeric powder and fennel seed. Add a little ghee or refined oil to blend the ingredients properly.

Stuff each ladyfinger with the above mixture.

Once you fill all the ladyfingers, heat ghee in a wok

Once the ghee is warm, add cumin seeds and sliced onion into it; sauté it for one minute

After one or two minutes, add ladyfingers and stir them occasionally.

Cook it at a low flame for fifteen to twenty minutes.

Turn off the gas once it is cooked and tender.

You may garnish it with cream.

Vocabulary

Slit (Verb): to make a long straight narrow cut

Blend (Verb) : mix

Wok (Noun) : a ball shaped pan

Sauté (Verb) : to cook food in oil

Turn off (Verb) : to stop something

Tender (Adjective): soft, mushy

Garnish (verb) : to decorate food using small quantity of other food

Speaking Practice Assignment 35

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE VEGETABLE SANDWICH

Q: How do you prepare a vegetable sandwich?

Ingredients

Tomatoes, onions, paneer, cucumber, coriander leaves, black salt, butter, and bread.

Preparation

Cut thin pieces of onion, tomatoes, and cucumber in a circular shape; cut paneer in square shape.

Now take a slice of bread and spread butter on it.

After spreading butter, put chopped onion, tomatoes, cucumber, and paneer on the bread

Now sprinkle black salt on the bread.

Put the second slice of bread on the top of the onions, tomatoes, cucumber, and paneer.

Now heat the bread on a griddle (Grill).

You may put a little ghee on the griddle to heat the bread. Flip the bread to make both sides crisp.

Now vegetable sandwich is ready; you can serve it with tomato sauce or green chutney.

Vocabulary

Sprinkle (Verb): to spray, to add

Speaking Practice Assignment 36

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE VEGETABLE PULAO

Q: How do you prepare vegetable pulao?

Ingredients

Rice (300gms), onion (2nos), ginger, garlic, 2 tomatoes, cauliflower (300gms), 2 carrots , peas (250gms), 2 potatoes , paneer (200gms), salt and spices

Preparation

First, wash the rice and soak it for twenty minutes.

Peel onion and ginger, and cut them into long pieces; peel garlic (do not cut it). Also, cut tomatoes into small pieces.

Cut cauliflower, potatoes, and carrots into small pieces. Also, shell the peas.

Cut paneer into small pieces and leave them aside.

Turn on the gas, and place the pressure cooker on the stove.

Heat some ghee in a cooker, and add some cumin seeds to the cooker once the ghee is hot.

Add onion, garlic, and ginger in ghee and sauté it for two to three minutes.

Once ginger, onion, and garlic start changing colour, add tomatoes and sauté it for three minutes.

Add salt and spices according to taste and stir it for two minutes.

Now add all the vegetables and soaked rice, but do not add paneer yet.

Add water to the mixture, and the amount of water should be double that of rice

After adding water, stir it and leave it to a boil.

Once it starts boiling, close the cooker with the lid and wait until one whistle.

After one whistle, turn off the gas and open it after twenty minutes

Garnish rice with paneer and coriander leaves.

You may serve it with curd or chutney.

Vocabulary

Peel (Verb): to remove the skin of fruit or vegetable

Shell (Verb) : to remove the outer cover

Knob (Noun): button, handle

Pour (Verb): to transfer, to cause to flow

Sauté (Verb): to fry

Soaked (Adjective): covered with water,

Stir (Verb): mix, blend

Lid (Noun): cap, cover

Garnish (Verb): decorate, beautify

Speaking Practice Assignment 37

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE DATES BURFI

Q: How do you prepare dates burfi?

Ingredients

dates 400 (gms), sugar, almonds, pistachio, cashew nuts, and one small packet of biscuits

Preparation

Microwave pitted dates for two minutes in a glass bowl.

Cut almonds, pistachio, and cashew nut into small pieces and roast them.

Crush the small packet of biscuits to make it powdery.

Mix dates, biscuit powder, and dry fruits thoroughly, and make a stiff dough.

Make cylinder-shaped balls from the dough.

Pour sugar into one plate, and roll the balls into sugar thoroughly.

Wrap sugar-coated ball into silver foil and refrigerate it for two hours.

Take it out and cut it into small pieces.

Now it is ready to serve or consume.

Vocabulary

Pitted dates: Dates having their seeds removed

Roast (Verb): cook, heat

Wrap (Verb): to cover, to drape

Sugar-coated: covered with sugar

Refrigerate (Verb): keep cold, to store at low temperature

Speaking Practice Assignment 38

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

HOW TO MAKE CHICKPEAS

Q: How do you prepare chickpeas?

Ingredients

Chickpeas (500gms), salt, black pepper, red chilli powder, tea bags (2nos), sliced onion, small pieces of ginger, garlic, tomatoes (6nos), ghee, asafetida, fenugreek seeds, dry ginger, coriander powder, cream, paneer

Preparation

Soak 500gms of chickpeas overnight.

Now add salt, water, two tea bags, and leave it to boil in a pressure cooker.

Take two sliced onions, small pieces of ginger and deep fry them. Keep it aside.

Take two more onions, a little ginger, and garlic, and cut all these into small pieces.

Make a paste of three tomatoes, and cut three more tomatoes into small pieces.

Take a wok, put ghee into it, add cumin seeds, asafetida, chopped ginger, garlic, and onion, and sauté it until it turns brown.

Once it turns brown, add the tomato paste and chopped tomatoes into this.

Add salt, black pepper, fenugreek seed, dry ginger, coriander powder, and a little red chilli.

Once the ghee is absorbed, add chickpeas. Add fried onion and ginger once this mixture boils and stir it for two minutes.

Garnish it with coriander leaves and cream.

You may also add paneer or deep-fried potatoes to make it tastier.

Note: Don't add turmeric powder

Vocabulary

Sliced (Adjective): Cut into thin pieces

Stir (Verb): to mix liquid or other things by moving an object such as a spoon

Garnish (Verb): to decorate food

Speaking Practice Assignment 39

Step 1: Read the above script three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Note: Repeat steps 1 to 6 if your score is less than 3.

CHAPTER 6 : HOW TO DESCRIBE A SOCIAL TOPIC

- **The Ramayana**
- **Importance of English**
- **Flaws in the Indian Education system**
- **Scarcity of Jobs**
- **Why we Need Talented Leadership in India**
- **Population in India**
- **Diwali**
- **Life in a Village**
- **Indian Movies and Bollywood**
- **Importance of Money**

THE RAMAYANA

Q: Can you brief Ramayana's sStory?

Introduction

Ramayana describes the life of Lord Ram and Goddess Sita.

Many Indians have been reading Ramayana for ages.

Dasharatha's wife Kaikeyi compelled him to make Bharat his successor and send Ram to the forest for fourteen years.

Ram obliged his father. Ram's wife Sita and his brother Laxman also accompanied him.

How Ravana stole Sita

They started dwelling in a small hut. One day Sita asked Ram and Laxman to capture a golden deer. They chased the golden deer, and they both disappeared after a while.

Meanwhile, Ravana deceived and kidnapped Ram's wife from the hut. He took Sita to his kingdom Lanka.

How Ram defeated Ravana

Ram helped Sugriva to release Sugriva's wife from the custody of Bali.

Ram took the help of Maharaja Sugriva to release Sita from the custody of Ravana.

Ram attacked Lanka and defeated Ravana.

What next

Sita returned to Ram, but a few citizens of Ayodhya demanded Sita go through a fire test to prove her innocence.

On request of Sita, mother earth swallowed her.

At last, Kaikeyi lost Dasharatha, Mandodari lost Ravana, and Ram lost Sita.

Vocabulary

Successor(Noun): someone that comes after another person

Oblige (Verb): to please or help someone by doing something

Accompany(Verb): to go with someone

Dwell (Verb): to live in a place

Deceive (Verb): to trick or cheat someone

Speaking Practice Assignment 40

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third and fourth segments (How Ram defeated Ravana and what next)

Note: Repeat steps 1 to 7 if your score is less than 3.

IMPORTANCE OF ENGLISH

Q: What is the importance of English communication?

Introduction

In the current scenario, no one can ignore the importance of the English language. Let me take you through a few examples:

To score good marks in exams, you need a good command of English to explain the subject knowledge.

You may also need good English speaking skills to join a reputed college or institute.

You should be able to speak English assertively to impress your interviewer.

Your boss also expects you to speak English proficiently to interact with a foreign client or counterpart.

Other points (Optional)

The management expects you to possess excellent English communication skills to lead a big team or deal with big clients.

Most of the books and training programs are available in English if you intend to learn from industry experts.

You also require a good command of English to represent your company in an international conference, or meeting.

Conclusion

However, if you can contribute your best by being a job specialist or domain expert, nobody cares whether you have a good command of English or not. Moreover, it is not mandatory to learn English.

Vocabulary

Proficiently (Adverb): excellent skills or ability

Counterpart (Noun): a person that has the same position in a different place

Mandatory (Adjective) : compulsory, required by law

Speaking Practice Assignment 41

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the remaining two segments (Optional segment and conclusion).

Note: Repeat steps 1 to 7 if your score is less than 3.

FLAWS IN INDIAN EDUCATION SYSTEM

Q: What do you think about the flaws in the Indian education system?

Introduction

It is said that fifty per cent of graduates in India are not employable, and a large number of graduates do not have good communication skills. It clearly shows the deficiency of the Indian education system.

Strengths

Before getting into the shortcomings of the Indian education system, let us analyze its efficacy:

Indian professionals from different streams hold junior to top positions in various MNCs.

IITs and IIMs in India are recognized worldwide for their excellent education standard.

Shortcomings

Let's discuss the shortcomings of the Indian education system:

The education system focuses heavily on theory than pragmatic aspects of a subject.

We have a shortage of good teachers, as most teachers do not get lucrative remuneration in India.

The exact content of education has been imparted for years, while the governing body should have changed it according to the industry's requirements.

Other points (Optional)

Most colleges and institutes never focus on improving students' technical or communication skills.

Colleges and institutes do not invite professionals from the industry to teach students or share their practical experiences with students.

Colleges do not focus on teaching business or job skills; instead, they want students to pass exams and leave college.

Vocabulary

Deficiency (Noun) : shortage, inadequacy

Shortcoming (Noun): weakness or inadequacy

Efficacy (Noun): effectiveness, worth, usefulness

Pragmatic (Adjective): practical, sensible

Lucrative (Adjective) : producing a lot of money (A job or activity)

Impart (Verb): to communicate information

Speaking Practice Assignment 42

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third and fourth segments (Optional segment and conclusion).

Note: Repeat steps 1 to 7 if your score is less than 3.

SCARCITY OF JOBS

Q: Is there any actual scarcity of jobs?

Introduction

Every day we listen to people grumbling and saying:

It is not easy to get a good job.

There is a scarcity of jobs in the market.

Companies are firing people

I do not have a cordial relationship with my boss.

My company does not offer a good salary.

I cannot leave my current job because I may not get another job.

The other side of the story

Some of these reasons might be valid, but most are just excuses. We need to understand the other side of the story also:

Many people are inept at their jobs because they never update their technical and soft skills. Hence, they fail to contribute their best to the company.

Many people never understand what their bosses expect from them and fail to adapt to their job requirements.

Youngsters do not want to invest money in training programs; instead, they spend money on entertainment and show-off.

Other points (Optional)

Every organization has numerous openings. The real challenge is that companies do not get people with the required skill sets. Companies generally offer the best salaries to deserving candidates and miniscule salaries to incompetent employees.

Vocabulary

Grumble (Verb): to complain about something angrily

Scarcity (Noun): shortage, dearth, insufficiency

Fire (Verb): to sack, to dismiss, to kick out

Cordial (Adjective) : friendly

Inept (Adjective): unskilled, Incompetent

Numerous (Adjective): plentiful, several

Deserving (Adjective): justified, admirable

Miniscule (Adjective) : very small

Speaking Practice Assignment 43

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the second and third segments.

Note: Repeat steps 1 to 7 if your score is less than 3.

WHY WE NEED TALENTED LEADERSHIP IN INDIA

Q: Why do we need talented leadership in India?

The need for good leadership

The quality of its leadership decides the fate of a company or a country. Developed countries have reached their peak through brilliant leadership.

Good leaders are pillars of growth, and they create momentum for change. Let's comprehend why we need visionary leadership in India:

Corruption has become part of government offices. A good leader will never let this happen.

Many **graduates** in India are not employable. A good leader can arrange robust training facilities to enhance the students' skill sets.

The population of India has crossed 125 crores. An intelligent leader would take firm steps to control the mounting population.

Other points (Optional)

The groundwater level is depleting everywhere in India. A proactive leader would make water harvesting obligatory by law to recharge groundwater levels.

India also needs to focus on developing **cutting-edge technologies** across the industry. A good leader can offer resources and ambience to create new technologies.

India does not have a **waste management** system in most states and filthy surrounding are detrimental to the environment. An intelligent leader would take the initiative and replicate the best policies to manage waste.

Vocabulary

Fate (Noun): luck, fortune, destiny

Brilliant (Adjective) : intelligent

Pillar (Noun): support, prop

Momentum (Noun): energy, force, drive

Comprehend (Verb): to understand

Visionary (Ajective) : having ability to imagine how something would develop in future

Robust (Ajective) : strong, powerful

Firm (Adjective): hard

Deplete (Verb): to reduce, to drain

Ambience (Noun): atmosphere

Filthy (Adjective) : extremely dirty

Detrimental (Adjective): harmful, defamatory, negative

Replicate (Verb): to repeat, to imitate

Speaking Practice Assignment 44

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for other points (Optional segment).

Note: Repeat steps 1 to 7 if your score is less than 3.

POPULATION IN INDIA

Q: Can you speak something about the mounting population of India?

Introduction

The mounting population is one of the significant challenges in India. During the last forty years, India's population rose to 125 crores from sixty crores, while a developed country like the USA maintained its population between twenty-five to thirty crores.

Why mounting population is a challenge

There is a shortage of pure drinking water in many parts of the country. If the population keeps increasing, people will fight and die for water.

Electricity is not available in many villages across India, and there are power cuts even in cities. This problem will soar further with the increasing population.

There are not enough businesses and factories to offer jobs to needy people.

Other points (optional)

A large chunk of the population does not have access to advanced medical facilities. Government hospitals cannot be burdened further because doctors are already working there day in day out.

Forests need to be cut to provide shelter to the increasing population, which is harmful to humanity. We cannot survive for long without forests and natural resources.

India has limited resources to offer quality education to a large population. In many government and private schools, teachers are not competent enough to impart education.

The mounting population also burdens Government, as it has to provide many grants and subsidies to poor people.

Suggestions to control population

Government should incentivize families to have one child.

Many families in India desire a male child when the first child is a girl. If the second child is also a girl, they go for the third child. This practice must stop.

Vocabulary

Mounting (Adjective): Gradually increasing

Soar (Verb): to rise, to grow, to mount

Chunk (Noun): a large part of something

Grant (Noun): money given by the government or an organization for a particular purpose

Subsidies (Noun): Money given to reduce the cost of something

Incentivize (Verb): to encourage someone to do something

Speaking Practice Assignment 45

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third and fourth segments (Other points and suggestions).

Note: Repeat steps 1 to 7 if your score is less than 3.

DIWALI

Q: How do you celebrate Diwali?

Introduction

There are many festivals in India such as Diwali, Holi, Teej, Rakshabandhan etc.

Diwali is celebrated all over India.

This carnival is known for the victory of light over darkness, good over evil.

Why Diwali is celebrated

Lord Ram returned to Ayodhya after defeating Ravana.

The people of Ayodhya celebrated the victory of Ram by decorating the city with lamps.

What we do on Diwali

Most of the people set off firecrackers on Diwali and worship Goddess Lakshmi.

People clean up their houses and also decorate them by lighting lamps.

People exchange gifts, sweets, and dry fruits with their relatives, friends and associates.

Some evils on Diwali

Some people drink and gamble during this carnival.

Many people let off fireworks that cause pollution.

Vocabulary

Carnival (Noun): festival

Victory (Noun): triumph, win, conquest

Evil (Noun): sin, immorality, wickedness

Let off /set off: cause fireworks or bomb to explode

Firework/firecracker (Noun): a small container filled with an explosive chemical

Speaking Practice Assignment 46

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third and fourth segments (What we do and evils).

Note: Repeat steps 1 to 7 if your score is less than 3.

LIFESTYLE IN A VILLAGE

Q: What do you think about the lifestyle in a village?

Introduction

Life in a village is entirely different from life in a city.

In villages, people generally wake up early and sleep early too. While, in cities, people wake up late or early, depending upon their work schedule.

People in villages wear traditional outfits, while western and modern attires are popular in cities.

Advantages of village life

People in villages get pure milk, ghee, and air, so they live a longer life.

In villages, people work in the fields in the sweltering summers and go through many excruciating experiences; therefore, they are physically fit. While in cities, people have sedentary jobs.

Villagers seldom eat junk food or fast food; instead, they eat green and leafy vegetables.

Common challenges in villages

Quality medical and educational facilities are unavailable in villages, so people typically shift to nearby cities or metros.

People are dependent upon agriculture substantially for their livelihood. They neither work for companies nor run their businesses.

Modern transport facilities such as metro, trains, AC buses, and planes are unavailable in villages.

Vocabulary

Entirely (Adverb): completely, totally

Outfits (Noun): clothes, garment

Attire (Noun): clothes

Traditional (Adjective): usual, conventional, customary

Seldom (Adverb): rarely

Sweltering (Adjective) : extremely hot

Excruciating (Adjective) : very painful

Sedentary (Adjective) : involving little exercise or physical activity

Substantially(Adverb): significantly, largely

Speaking Practice Assignment 47

Step 1: Read the first and second segments three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the third segment (Common challenges).

Note: Repeat steps 1 to 7 if your score is less than 3.

INDIAN MOVIES AND BOLLYWOOD

Q: What do you know about Indian movies or Bollywood?

The 1st segment

Hindi movies are also known as Bollywood movies.

Traditional Indian movies revolved around triangle love, family drama, and patriotism, but Bollywood is experimenting these days and touching new heights.

Rajesh Khanna was the first superstar of Indian movies, and he had sixteen hit movies in a row. It has been an unbreakable record. He had a large fan following due to his popularity.

The Indian audience has always adored **Amitabh**, and many revered him. Amitabh was known as the Angry Young Man. He gave many superhit and blockbuster movies.

Govinda is known as the comedy king of Indian cinema. He is a terrific dancer and a multi-talented person. His performance has always been exceptional.

The 2nd segment

Shahrukh worked hard day in day out to become successful. He is genuinely devoted to his work and is one of the finest actors and marketers

of the country.

Arjun Kapoor, Varun Dhawan, and Ranbir Kapoor are my favourites among contemporary actors.

Hrithik is the superstar of this generation. His work is beyond imagination and comparison. Many adore him, and his dancing and acting skills are exceptional.

Aamir Khan is a versatile actor, and he has a large fan following. He experiments with his movies and is also known as a perfectionist. He adapts himself according to his films.

3rd Segment

Farhan Akhtar is also among the best actors. I could not stop appreciating his work when I saw his movie, “*Bhaag Milkha Bhaag*”. He worked relentlessly for this movie without charging a single penny, and India got a new superstar.

Bollywood is never complete without **Salman Khan**. His comedic timing & action are superb, and Indian moviegoers love him deeply.

Bollywood is full of talented people, and this chapter is never-ending.

Vocabulary

Revolve (Verb): to move, to rotate

Adore (Verb): to love someone very much, to respect, to worship

Revere (Verb): to respect and admire someone or something very much

Terrific (Adjective): perfect

Devoted (Adjective): committed, faithful

Contemporary (Adjective) : existing or happening now

Versatile (Adjective): flexible, multitalented, all-rounder

Adapt (Verb): to adjust, to settle

Speaking Practice Assignment 48

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the second and third segments separately.

Note: Repeat steps 1 to 7 if your score is less than 3.

IMPORTANCE OF MONEY

Q: What is the importance of money in life?

The importance of money

Many people say that one cannot buy happiness with money. However, one can buy many things that bring pleasure to life.

Just imagine your life without money by pondering the following points:

Can you ever fulfil your necessities such as food, cloth, shelter, and water?

Can you even get a primary education as you also need to pay a nominal fee in government schools?

Can you entertain yourself because movies, good books and live performances require money?

Other points (Optional)

You may say that all-natural resources such as water, air are free, but you still need to pay your water bills.

You can quickly leave a job you hate, provided you have enough money to support your current lifestyle.

We all love buying precious or exorbitant gifts for our loved ones. However, you will hesitate to buy an inexpensive gift if you have a scarcity of money.

You cannot even commute to work without money. However, most of us aspire to travel by luxury buses, trains, and cars.

Everyone searches for the best college or institute to pursue higher education in India or abroad that costs a fortune.

You cannot ignore the importance of money in this world. You need money to live a comfortable life.

Vocabulary

Ponder (Verb): to think about, to mull over

Precious (Adjective): of great value

Exorbitant (Adjective) : expensive

Inexpensive (Adjective): cheap, not costing a lot of money

Commute (Verb): to travel

Pursue (Verb): try to do or achieve something

Cost a fortune : to cost a lot of money

Speaking Practice Assignment 49

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for the second and third segments (Other points and conclusion).

Note: Repeat steps 1 to 7 if your score is less than 3.

SECTION 7 : HOW TO DESCRIBE YOUR IMAGINATION

- **If I Became the CEO of My Company**
- **If I Became a Billionaire**
- **God's Duty**
- **Goodnews.com**

IF I BECAME THE CEO OF MY COMPANY

Q: What would you do if you became the CEO of your company?

What I intend to do

Our company confronts many challenges currently, so I would do numerous tasks once I became CEO of my company:

I would fire reckless and amateur people as they are always reluctant to work up to the expectation of the company.

I would arrange training programs to train and develop people to contribute their best.

I would offer many amenities to employees, such as food, insurance, cab, gym, etc., to improve job satisfaction.

Other points (optional)

I would provide our workforce with flexible working hours options to fulfil their family responsibilities.

I would start a customer satisfaction survey to improve the quality of our products.

I would arrange cutting-edge technology in the company to compete with our rivals.

Vocabulary

Confront (Verb): to tackle, to face, to meet

Reckless (Adjective): careless

Amateur (Adjective) : incompetent

Reluctant (Adjective) : not willing to do something

Amenities (Noun): useful features or facilities

Cutting-edge (Adjective): modern, advanced

Rival (Noun): competitor, opponent

Speaking Practice Assignment 50

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for other points (Optional segment).

Note: Repeat steps 1 to 7 if your score is less than 3.

IF I BECAME A BILLIONAIRE

Q: What would you do if you became a billionaire?

Other points (optional)

I aspire to become a billionaire. I would do many things once I became a billionaire, such as:

I would spend most of my time reading books and meditating.

I would buy either a brand new Volkswagen Polo or other compact car because I love driving small cars.

I would stay in the best resorts and five-star hotels across India as I love staying at beautiful places

Other points (optional)

I would offer a luxurious lifestyle to my family.

I would spend a lot of money on the plantation, environment protection, and education improvement.

I would hire the best marketing professionals to market my books and online courses.

I would visit my friends, famous temples, and sought-after places.

Vocabulary

Aspire (Verb): to want something very much

Brand new (Adjective) : completely new

Compact car (Noun): small car

Luxurious (Adjective): deluxe, comfortable, comfy

Sought-after (Adjective): wanted or desired by many people

Speaking Practice Assignment 51

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for other points (Optional segment).

Note: Repeat steps 1 to 7 if your score is less than 3.

GOD'S DUTY

Q: Does God have any duty?

What God should do

Man has been facing many obstacles since life started on the earth. God can do many things for human beings, animals, birds, sea, jungle, and rivers, such as:

God (He) should curb the population in China and India because it has been increasing quickly.

He should make a cordial relationship between India and Pakistan since they have been fighting since 1947.

He should transform all militants into saints to prevent killing innocent people.

Other points (Optional)

He should eradicate poverty so that every impoverished family can enjoy a comfortable lifestyle.

He should make sure that children are educated by birth and need not attend school or college.

However, he would never do these things because life is a school for us, and we need to learn everything here. God wants us to face a lot of challenges and become our best.

Therefore, God has been doing his duty well.

Vocabulary

Obstacles: problems, challenges, impediments

Curb (Verb): control

Cordial (Adjective): friendly

Transform (Verb) : change

Eradicate (Verb): to remove, to destroy, to eliminate

Impoverished (Adjective) : very poor

Speaking Practice Assignment 52

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps no. 1 to 6 for other points (Optional segment).

Note: Repeat steps 1 to 7 if your score is less than 3.

GOODNEWS.COM

Q: Tell me about one of your dreams!

My dream project

Goodnews.com has been my dream project for years.

If you open a news channel today, you can easily find news on rape, political hatred, war, violent movies, and so on.

A piece of negative news increases distrust, anxiety, unrest, and confusion. Nevertheless, we listen to negative news day in day out.

There are thousands of good things happening across India, such as:

- A solopreneur provides exceptional service or product to his client.
- An organization plants trees day in day out to protect the environment.
- A young man helps old ladies and visually challenged people to cross a road.
- A man spreads awareness of water harvesting and a clean environment without profit.

Other points (Optional)

Many diligent employees in different companies help their companies to stay ahead of their competitors.

Many companies do exceptional jobs to improve society as a part of their corporate social responsibility.

Many state governments take the initiative to improve villages and cities.

Conclusion

Everyone knows that good news generates positive vibes and sentiments that inspire people to do great things. Hence, we need to spread the good word to maintain a healthy and positive surrounding.

However, much of the good news go unreported because it does not bring good TRP for news channels.

Anyone across the world can be a reporter on goodnews.com.

Vocabulary

Animosity (Noun): hate, extreme dislike, hatred

Violent (Adjective): using force to hurt or attack

Distrust (Noun): the feeling of not believing someone

Anxiety (Noun): an uncomfortable feeling of nervousness

Solopreneur (Noun): a person who starts and run a business

Diligent (Adjective): careful and using a lot of efforts

Exceptional (Adjective) : better than usual

Initiative (Noun): a new plan or process to achieve something

Vibes (Noun): feeling you get from being in a particular place

TRP: Television rating point

Speaking Practice Assignment 53

Step 1: Read the first segment three to five times.

Step 2: Write keywords on a piece of paper.

Step 3: Speak it in front of a mirror five times.

Step 4: Make a video recording.

Step 5: Watch the video to observe your performance.

Step 6: Rate your video on a scale of 1 to 5

- | | |
|------------|--------------|
| 1. Worst | 4. Excellent |
| 2. Average | 5. Best |
| 3. Good | |

Step 7: Repeat steps 1 to 6 for other points (Optional segment).

Note: Repeat steps 1 to 7 if your score is less than 3.

HOW TO SPEAK ON ANY TOPIC

Please keep in mind that the command of English does not mean that you can speak on a topic without preparation.

Suppose you want to talk about ‘air traffic control’ or ‘missile technology’ before a group of people. Forget about your command of the English language for a minute and consider:

Can you even speak on the above topics in your mother tongue?

Can you speak on the nuances of ‘missile technology’ or ‘air traffic control’ as you have heard about these for years?

The reality is that most of us will not be able to speak on the above topics in any language unless we have some experience or background in ‘air traffic control’ or ‘missile technology’.

You might be thinking, ‘How to speak on a topic if the command of English is not enough to present a topic?’

Good speaking skills have limitations

You might lose confidence if someone tells you to talk about ‘air traffic control’. **Before you lose self-confidence, you need to ask yourself:**

Can other literate and erudite people speak on the topic?

Imagine one of your teachers has excellent English communication skills, and you have seen her discussing a variety of subjects assertively. You request her to present this topic called ‘air traffic control. You could bet that

she will not speak about this topic in English or another language unless she got some experience or research on the subject.

The First Step

First, improve your spoken English skills to discuss different topics.

When you learn your mother tongue, you start with simple topics. Later, you begin speaking and discussing different social and other subjects. Then you start talking about technical concepts also.

Can you imagine learning your mother tongue starting with topics such as missile technology, cooking, nuances of good communication skills, teaching pedagogy and so on?

Hence, learn to speak English before talking about a topic in English proficiently.

Many students think they need some complex or technical topics for speaking English.

The truth is that when you start speaking a language fluently and confidently, you can talk about a topic in English provided you know that topic well.

The second step

If you can speak English well and want to present a topic, you should know, experience, or research the topic.

In other words, you cannot articulate a subject proficiently without an adequate understanding of the subject despite possessing a good command of English.

Suppose you want to talk about corporal punishment. You have a slight idea about the topic; you can watch talk shows, debate shows, and some experts speaking on the topic to equip yourself with better vocabulary and rich content.

Make sure you watch these videos 3-4 times and take note of ideas, concepts, and new vocabulary. After watching these videos, you will understand many nuances of corporal punishment, and you will be able to speak on this topic confidently.

Whenever you want to present a topic, make sure that you know that topic well. You can read blogs, watch videos, and listen to experts to understand the subject thoroughly.

Now, you know how to speak on any topic in English.

You will speak on the topic you could not present earlier by following these tips. Apply these ideas to get the best result because the basic understanding of a subject cannot give you enough confidence to explain it.

Remember, you can always speak about a topic you know well.

You can quickly speak about your family, personal experience, company, and many other things because you know those topics well.

Imagine you want to talk about time management, distraction, and focus. **However**, you have never thought about these topics, and you do not have enough content to present these topics. Let us understand it.

How to Speak on Any Topic without Preparation (Extempore Speech)

If you want to know how to speak on any topic without preparation or intend to make an extempore speech, you need to understand the meaning of ‘right to Speak.’

‘The right to Speak’ means you have knowledge, research, or experience of the topic you want to present or explain.

Whenever you get an opportunity to speak on a topic without preparation, always consider the ‘right to Speak’ to present the topic. Remember that you need ‘the right to speak’ even if you want to make an extempore speech.

You can speak on a topic without preparation if you possess the ‘right to speak’ or are familiar with the topic. If you know nothing

about a topic, you do not have the right to speak, and you should say ‘NO’ to the opportunity.

If you do not know the subject you intend to present, you need to prepare it well to earn the ‘Right to Speak’.

A couple of topics for an extempore speech

You can speak about the following topics without preparation as you already know about these topic or possess the right to speak:

- Introducing yourself
- Your job profile
- Your father and mother
- A decision you are proud of
- A memorable incident in your school or college
- A mistake you do not want to repeat
- The most important learning from your father/school/company

On the contrary, you may not be able to present the following topics unless you have read or researched these topics:

- Missile technology
- Robotic engineering
- Amazon rainforest
- Search engine optimization

If you want to speak on any topic or present an unfamiliar subject, you should always prepare it thoroughly. You should not talk about a subject if you do not have the ‘right to speak’ because you cannot fabricate a topic on the spot.

You need the ‘right to speak’ to make an extempore or impromptu speech. Being a beginner, you can start speaking English with topics you

are already familiar with. This approach will help you develop your English speaking skills faster.

Now, you know how to speak on a topic quickly and confidently with absolute clarity.

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[Job interview skills: Jump start your career](#)

ABOUT YOGESH

Yogesh helps professionals and jobseekers acquire English speaking and other career skills to make them excel in their career. Here are his credentials:

A chartered accountant by qualification

Founder of UrCareer – One of the most trusted institutes on Google to acquire English Speaking skills

A bestselling author on Amazon

English communication and career skills trainer with more than 13 years of experience

A Udemy instructor having about 15400 students from more than 150 countries

You may visit <https://urcareer.in/> to know more about his work.